Schweizerische Eidgenossenschaft
Confédération suisse
Confederazione Svizzera
Confederaziun svizra

Eidgenössisches Departement für auswärtige Angelegenheiten EDA
Département fédéral des affaires étrangères DFAE
Dipartimento federale degli affari esteri DFAE
Departament federal d'affars exteriurs DFAE
Federal Department of Foreign Affairs FDFA

Schweizerische Botschaft in Costa Rica
Ambassade de Suisse au Costa Rica
Ambasciata di Svizzera in Costa Rica
Embassy of Switzerland in Costa Rica
Embajada de Suiza en Costa Rica

Counter services / Price list *(non-exhaustive list)*

Prices valid from 01.02.2026
Exchange rate (1 CHF =) 1.25

Service		Remarks	CHF	USD
Authentication, confirmation, certification Prices excluding local postage	Authentication	per document	40.00	50.00
	Confirmation / Certification	per document	40.00	50.00
Identity Documents Switzerland Prices excluding local postage	Passport adult	incl. postage CH < representation	149.00	187.00
	Passport & identity card adult	incl. postage CH < representation	166.00	209.00
	Passport child	incl. postage CH < representation	69.00	87.00
	Passport & identity card child	incl. postage CH < representation	86.00	109.00
	Identity card adult	incl. postage CH < representation	74.00	94.00
	Identity card child	incl. postage CH < representation	39.00	50.00
	Temporary passport (adult/child)		100.00	125.00
	Temporary passport: Surcharge outside office hours		25.00	32.00
	Temporary passport: Surcharge week-end / public holidays		50.00	63.00
	Laissez-passer		40.00	50.00
	Laissez-passer: Surcharge outside office hours		20.00	25.00
	Laissez-passer: Surcharge week-end / public holidays		20.00	25.00
Identity Documents Liechtenstein Prices excluding local postage	Passport adult	incl. postage FL < representation	149.00	187.00
	Passport child (12 to 18 years)	incl. postage FL < representation	69.00	87.00
	Passport child (under 12 years of age)	incl. postage FL < representation	69.00	87.00
	Identity card adult	incl. postage FL < representation	74.00	94.00
	Identity card child (12 to 18 years)	incl. postage FL < representation	39.00	50.00
	Identity card child (under 12 years of age)	incl. postage FL < representation	39.00	50.00
	Passport & identity card adult	incl. postage FL < representation	159.00	200.00
	Passport & identity card child	incl. postage FL < representation	79.00	100.00
	Temporary passport		140.00	175.00
Naturalisation	Naturalisation adult	Fees SEM	600.00	750.00
	Naturalisation minor	Fees SEM	350.00	438.00
	On time-based fee (at least 3 hours)	Fee representation	450.00	564.00
Visa	Visa Adult (EUR 90.00)		85.00	107.00
	Visa Child (6-12 years) (EUR 45.00)		42.50	54.00
	Visa according agreement VFA (EUR 35.00)		33.25	42.00
	Visa adult according to art. 25a (EUR 135.00)		128.00	160.00
	Appeal against visa refusal	Fee SEM	200.00	250.00
Civil Status Affairs Prices excluding local postage, authentication/apostilles and cantonal fees	Receipt Application to preparatory procedure of marriage		150.00	188.00
	Translation and legalisation of civil status documents for a preparatory marriage on time-based fee (at least half hour)	incl. postage representation < CH	80.00	101.00
	Advance payment for Civil Status Authorities in Switzerland, if both fiances / partners have residency abroad (preparatory marriage)		175.00	218.75
	Conversion registered partnership into marriage	incl. postage representation < CH	80.00	101.00
	Certificate of civil status	incl. fee FOCS & Civil Status Authority, postage CH < representation	70.00	89.00
	Certificate of civil status urgent	incl. fee FOCS & Civil Status Authority, postage CH < representation	85.00	108.00
	Change of registered sex	incl. postage representation < CH	80.00	101.00
	Change of registered sex, legal representative separate	incl. postage representation < CH	35.00	45.00
	Receipt Name declaration (after divorce / dissolution of partnership / death)		75.00	94.00
	Advance payment for content verification and authentication of foreign documents by lawyer of confidence			
Postage (representation </> CH)	Documents		5.00	7.00
	Identity Documents		9.00	12.00
Postage (local)	Postage (local)		8.00	10.00

A receipt has to be issued for each payment!

Legal basis:
RS 191.11 FDFA Fees Ordinance (FeeO FDFA)
RS 143.11 Ordinance on Swiss Identity
LGBl 2011.454 Ordinance on Fees under the Identity Document Act (de)
RS 141.01 Ordinance on Swiss Citizenship (de, fr, it)
Visa Code
RS 142.209 Ordinance on fees under the Federal Act on Foreign Nationals (de, fr, it)
RS 172.042.110 Ordinance on Fees in matter of Civil Status (de, fr, it)